December 19, 2013

**To**: Manoa Faculty Senate Executive Committee

**From**: Committee on Faculty Service

**Subject**: Committee on Faculty Service Report for Fall Semester 2013

During this past semester the Committee on Faculty Service has:

• met twice: on 9/10 and 10/22

• reviewed and edited the CFS procedures manual and timeline for spring elections and solicitations.

• reviewed and edited the wording of the solicitation for nomination/self-nomination for Manoa-wide committees.

• provided candidate names for openings on the Athletics Advisory Board and Graduate Council.

Respectfully submitted by Robert Dunn, *Committee on Faculty Service Chair*